

**Santa Barbara City College
College Planning Council**

**September 2, 2025
3:00-4:30 p.m.
West Campus Center (WCC) 204**

Minutes

1.0 MEMBERS

1.1 Members Present

Erika Endrijonas, Superintendent/President, Chair (non-voting)
Ryan Alexander, Classified Staff
Paloma Arnold, Executive Committee (non-voting)
Liz Auchincloss, Classified Staff
Roxane Byrne, Advancing Leadership Association
Jamie Campbell, Academic Senate
Tara Carter, Academic Senate
Sharon Colón, Association of Confidential Employees
Ashley Farias, Classified Staff
Michelle Dettori, Classified Staff
Jordan Killebrew, Executive Committee (non-voting)
Dan Le Guen-Schmidt, Executive Committee (non-voting)
Keller Magenau, Executive Committee (non-voting)
Juan Quesada, Advancing Leadership Association
Joshua Ramirez, Academic Senate
Armando Ramos, Faculty Association
Chris Renbarger, Executive Committee (non-voting)
Parker Shankin-Clarke, Classified Staff
Carola Smith, Executive Committee (non-voting)
Beth Taylor Schott, Advancing Leadership Association
María Villagómez, Executive Committee (non-voting)

1.2 Members Absent

Elizabeth Chisholm, Academic Senate

2. CALL TO ORDER

Dr. Endrijonas called the meeting to order at 3:02 p.m.

3. APPROVAL OF MINUTES

3.1 Approval of the Minutes of May 6, 2025

M/S/C (Auchincloss/Campbell) to approve the minutes of May 6, 2025. The motion passed unanimously.

4. PUBLIC COMMENT

4.1 Public Comment Guidelines

Dr. Cornelia Alsheimer-Bartel, Faculty Association President, made a general public comment regarding the opportunity for the College Planning Council to provide input on the 25-26 Budget before it is approved by the Board of Trustees. Dr. Endrijonas acknowledged the oversight and proposed that the Budget Committee meeting on Thursday be open to all CPC members.

5. INFORMATION/REPORTS

5.1 Superintendent/President Updates

Dr. Endrijonas reported on the following:

- An email from the Chancellor's Office regarding a lawsuit filed by the state of Tennessee to challenge Hispanic-Serving Institution (HSI) grant funding.
- The Executive Committee newsletter will resume this week, coming out the first Wednesday each month during the Academic Year.
- Requests for retirement notices have been sent to Faculty, Staff, and Managers.
- Consultation Council, composed of six Faculty members and six Administrators, including the Superintendent/President, will begin meeting this Fall.
- The Executive Assistant to the Superintendent/President position has been reopened for a new recruitment.
- The new Assistant Director of NextUP, CalWORKs, and CARE and the Chief Technology Officer positions will appear on the next Board agenda for approval. An Administrative Systems Director position will appear on a future Board Agenda.
- The City of Santa Barbara recently gave a presentation to the Board on improvements to Cliff Drive, including changes to the Campus entrances.

5.2 2025 Midterm Report to ACCJC - M. Villagómez

Dr. María Villagómez, Vice President of Academic Affairs, presented a final draft of the Midterm report that has been updated since a draft was brought to the College Planning Council in May 2025.

Feedback is welcomed for consideration by Dr. Villagomez prior to final submission to ACCJC.

5.3 Student Equity Plan Update - P. Arnold, J. Ramirez

Dr. Joshua Ramirez, Academic Senate President, thanked the six steering team members, corresponding to the six metrics for the 2025 Student Equity Plan, as well as the Institutional Research office. The Plan will be presented to CPC October 7, the Academic Senate on October 8, and Board on October 9 with second reading and adoption planned for November 13.

5.4 ACCJC ISER Kickoff - K. Magenau, M. Villagómez

Dr. Magenau introduced the Institutional Self-Evaluation Report (ISER) and Accreditation cycle, noting that the ACCJC Standards have been streamlined and focus on outcomes and results. ACCJC Vice President Kevin Bontenbal will be on campus September 3 to kick off the process, which will continue until the Focused Site Visit in Fall 2028.

5.5 Purchasing Process Changes - C. Renbarger

Christopher Renbarger, Vice President of Business Services, made a reminder regarding improved processes for purchasing, including blanket purchase orders and a reduction in credit card holders. He also encouraged departments to buy supplies from the Campus Bookstore.

6. DISCUSSION

6.1 Review of CPC Charge and Agenda Development - E. Endrijonas

Dr. Endrijonas recommended a review of the committee's charge at the upcoming CPC Retreat on September 30. Ideas for agenda items included:

- Review of the PRT work and revised Resource Guide/Handbook
- Annual committee review and self-evaluation process
- Committee goals and progress

6.2 Bond Workgroup - E. Endrijonas

Dr. Endrijonas introduced a call for constituent representatives to join the Bond Workgroup, a new participatory governance committee. The proposed charge of this workgroup is to hear updates and provide input on bond related projects. One of the initial tasks will be to recommend a prioritization of projects to the Superintendent/President for consideration by the Board of Trustees.

Dr. Endrijonas asked representatives to solicit feedback from their constituents on the preferred structure and membership of the workgroup.

7. FUTURE AGENDA ITEMS FOR CONSIDERATION

- There was a proposed discussion of storage on campus. Dr. Villagomez will speak to the area Dean to resolve storage needs.

8. MEETING DATES

8.1 Meeting Schedule and Agenda Item Due Dates

9. ADJOURNMENT

9.1 Adjournment

Dr. Endrijonas adjourned the meeting at 4:02 p.m.